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**Website** [www.schoolaccessaudits.com](http://www.schoolaccessaudits.com)

# Privacy Policy

**Effective Date:** January 2026

Equality Act Audits Limited ("we," "our," or "us") is committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, store, and protect your personal data when you interact with our services, website, and communications.

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## 1. Information We Collect

We may collect and process the following types of personal data:

- **Identity Information:** Name, job title, company name.
- **Contact Information:** Email address, phone number, postal address.
- **Business Information:** Details related to audits, compliance reports, and Equality Act assessments.
- **Technical Information:** IP address, browser type, operating system, and usage data when you visit our website.
- **Communication Data:** Emails, messages, and feedback provided to us.

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## 2. Specific Services We Provide

Equality Act Audits Limited specialises in:

- **School Access Audits** under the Equality Act 2010.
  - **Accessibility Compliance Reports** for educational institutions and businesses.
  - **Consultancy Services** on reasonable adjustments and inclusive design.
  - **Training and Guidance** for staff on Equality Act compliance.
  - **Follow-up Reviews** to ensure ongoing accessibility improvements.
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### 3. How We Use Your Information

We use your personal data for the following purposes:

- To provide audit and compliance services under the Equality Act.
- To communicate with you regarding services, updates, and inquiries.
- To maintain records for legal and regulatory compliance.
- For marketing purposes (only with your consent).

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### 4. Legal Basis for Processing

We process your data based on:

- **Contractual necessity:** To deliver services you have requested.
- **Legal obligations:** To comply with applicable laws and regulations.
- **Legitimate interests:** To improve our services and maintain business operations.
- **Consent:** For marketing and optional communications.

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### 5. Sharing Your Information

We do not sell your personal data. We may share your data with:

- Service providers who assist in delivering our services.
- Regulatory bodies or authorities when required by law.
- Professional advisors (e.g., auditors, legal consultants).

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### 6. Data Retention

We retain your personal data only as long as necessary to fulfil the purposes outlined in this policy or as required by law.



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## 7. Data Security

We implement appropriate technical and organisational measures to protect your data against unauthorized access, alteration, disclosure, or destruction.

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## 8. Your Rights (UK GDPR)

Under UK GDPR, you have the right to:

- Access your personal data.
- Request correction or deletion.
- Object to processing or request restriction.
- Withdraw consent (where applicable).
- Lodge a complaint with the Information Commissioner's Office (ICO).

### ICO Registration Details:

Organisation Name: **Equality Act Audits Ltd**

Reference: **ZA688221**

Website: <https://ico.org.uk>

To exercise these rights, contact us at:

**Rebecca Parker – Managing Director**

Email: [info@schoolaccessaudits.com](mailto:info@schoolaccessaudits.com)

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## 9. Cookies

Our website may use cookies to enhance user experience. You can manage cookie preferences through your browser settings.

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## 10. Updates to This Policy

We may update this Privacy Policy from time to time. The latest version will always be available on our website.

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### Contact Us

Equality Act Audits Limited  
Email: [info@schoolaccessaudits.com](mailto:info@schoolaccessaudits.com)  
Managing Director: **Rebecca Parker**